



MINUTES

Meeting Date & Time Location	EBED Trustee Meeting 2 July 2020 at 16.00 via Zoom	
Attendees	Andy Margetts – Chair (AM) Terry Hewett – Trustee (TH) Mary Sharp – Trustee (MS) Michael Hill – Treasurer (MH)	Gillian Fawcett – Trustee (GF) Douglas Wright – Trustee (DBBW) Dom Wilson – Trustee (DoW) Donna Wright – CEO (DMW)

1 – New CEO
<ul style="list-style-type: none"> AM reported that the appointment of the new CEO Giorgio Provenza (“GP”) has now been announced publicly and he outlined the proposed briefing/initiation programme for GP, involving DMW and all trustees.
2 – eLearning
<ul style="list-style-type: none"> Progress on the eLearning Project (the English Bridge School) was evaluated: <ul style="list-style-type: none"> Lorna Watson demonstrated the product; MS reported that the content writing, proof reading and technical checking teams were now in place (with the exception of the SIM pairs module which is outstanding); a deadline by when the product should be launched was agreed; an announcement should now be made as a priority to bridge teachers outlining: the product as will be at launch; its proposed evolution; its benefits including the ability to adopt the sample lessons or tailor them; its interaction with Red/Green Book; proposed training tutorials for teachers; the pricing concept (free to EBTA members with student monthly subscriptions); and the proposed launch in “early August”. DMW will be assisted in its preparation by TH and DBBW; a pricing policy was reviewed and approved subject to confirmation that this can be accommodated within the Shopify payments system; the need for ongoing teacher training over time as to how to use the system (including possibly at next year’s teachers’ conference and as part of future CTTs) was recognised; the importance of allowing students to sign up with their existing email addresses was agreed; and MS raised the possible opportunity to rebrand EBTA to link it with EBS and DBBW will consider the implications of this and report back on the next call. The planned update by DMW on possible Kindle versions of Red & Green book were not discussed and this is therefore carried over to the next meeting.
3 – Youth
<ul style="list-style-type: none"> An addendum to the EBED Policy Manual to address online activities involving young people or vulnerable adults agreed along with an accompanying Consent Form to be completed in advance of



participation were discussed and approved. In particular, it was noted that, where possible and with the consent of participants/guardians, on-line activities should be recorded.

4 – Next meeting

- The next board call will take place at 4pm on Thursday 9 July.

MEETING CLOSED c.18.00