



MINUTES

Date:	06/09/2018
Venue:	Young Chelsea Bridge Club 54 Goldhawk Road London W12 8HA
Time:	1230 - 1630
Meeting:	EBED Board Meeting
Attendees:	<p>Andrew Petrie - Chairman (AP)</p> <p>Gary Ames – Vice-chair (GA)</p> <p>Jeremy Dhondy – Trustee (JD)</p> <p>Bernard Eddleston – Trustee (BE)</p> <p>Mike Hill – Trustee & Treasurer (MH)</p> <p>David Waxman – Trustee (DaW)</p> <p>Caroline Small – Trustee (CS)</p> <p>Andy Margetts – Trustee (AM)</p> <p>Dom Wilson – Trustee (DoW)</p> <p>Donna Wright - CEO EBED (DMW)</p> <p>David Emerson – EBED Education & Youth Officer (DE)</p>
Apologies:	Claire Wheeler – EBED Training Manager (CW)
Agenda:	<p>Agenda Item 1 – HOUSEKEEPING</p> <p>Agenda Item 2 – GOVERNANCE ISSUES</p> <p>Agenda Item 3 – OPERATIONAL ISSUES</p> <p>Agenda Item 4 – STRATEGIC ISSUES</p> <p>Agenda Item 5 – AOB</p>



MINUTES

Agenda Item 1 - HOUSEKEEPING

(a) Apologies

There were apologies from CW

(b) Welcome and Introductions, Introductory Remarks

AP opened the meeting and thanked everyone for attending and AM and DoW were introduced as new Trustees

AP reported that JD had advised that Peter Stockdale has resigned as Communications Officer. The EBU board has agreed an initial job description and where to advertise for a replacement and discussions between EBU and EBED are to come. The EBED Trustee's thanks to Peter were expressed by all.

(d) Matters agreed since last meeting

Formal appointment of DoW as a trustee

DMW and AP approved funding for Third Sector Consultancy to work with CS on research funding applications

(e) Minutes of Meeting 6/6/18

No issues of accuracy were reported

A022 Extended until YAG Meeting on October 31st

Action: DMW to remind AP to put HandPlay on next Board Meeting Agenda

Agenda Item 2 – GOVERNANCE ISSUES

AM to take over as vice-chair from 1st October

DaW to help CW and AP with governance project

The subject of advice for trustees was discussed – **Action: DMW to consider purchase of copies (paper or online) of the NCVO Good Trustee Guide.** ANCV0 Membership for DMW was also discussed as a possibility.

AP reported that the independent auditor had raised the issue of EBED's status as a connected charity and it was agreed that there is a need for a more formal shared services agreement with the EBU – **AM to pick up.** MH explained that service distribution was already agreed between himself and Gail Nancarrow – it is just that a document is needed. The issue of the charity's independence was discussed and it was agreed by all that there was no desire whatsoever to be distanced from the EBU. The possibility of splitting the EBU and EBED payrolls was also discussed, as MH believes that there may be some possible National Insurance savings from a separate EBED payroll.



MINUTES

Action – Shared Services Agreement to be prepared by AM/CW(/DMW) for JD to present to EBU Board

Action – DMW to review possible National Insurance savings that could be gained by having a separate EBED Payroll

Agenda Item 3 – OPERATIONAL ISSUES

(a) CEO's Report

DMW communicated that this project was now being undertaken within the EBED team, with the assistance of Bridge Overseas.

JD agreed to help audit the website again in November

BE asked for clarification on a more detailed plan for the "Training Business", DMW explained her plans and that she would be meeting with AM to discuss these in more detail

(iii) MPCC Paper

DMW has prepared a business case which will be presented at the next Makers of Playing Cards Charity trustee meeting. DMW explained the importance of developing a framework of individuals in place in order to grow a successful youth program in bridge. Various Trustees requested more information to be added to the Business Case, namely information about sustainability and the history of EBU/EBED involvement in youth bridge. Support for the Business Case was agreed with these minor changes to come.

(b) Financial Matters

The trustees all recorded their thanks to Gail Nancarrow and to Tony.

The issue of the number of different youth-based restricted funds was discussed.

CS asked about the reserves policy, it was confirmed that a minimum figure had been agreed but this was not available at the time of the meeting. It was agreed that a long-term figure should be available.

The 2017/18 Annual Accounts were approved unanimously.

JD pointed out that the agreement between the EBU and EBED is subject to review for 2019/20 and requested that there be some dialogue with the Treasurer of the EBU regarding this. He also reported that increasing the number of teachers is an EBU priority for the next year.

(c) Research Projects Update

Newly appointed PhD student starts on 1st October, with CS supervising his research



MINUTES

Imperial fMRI project – 18 bridge players, 13 non-bridge players (controls) have been screened for various attributes and characteristics. Similar bridge players and non-bridge players to be paired up for comparative fMRI scans. CS currently concerned that the control group is too London-based at the moment.

Funding request for further research – currently combined for adults and children but could be split. CS is to speak soon with John Harris from Third Sector Consultancy regarding the application, and then meet with DMW to discuss further.

JD reported that a presentation on research at the EBU Shareholders Meeting was well received, and that the Shareholders were very interested

(d) Youth Matters

A report on the Junior Teach-In was presented by DE, and outcomes and lessons were discussed briefly.

BE reported that a YAG meeting has been arranged for October 31st, and that a pilot of a scheme for Fast Track courses at universities is to happen soon at Warwick University.

Further youth events organised by county associations or other youth groups were reported to be coming soon, and positive contact with Stamford Youth Bridge Academy has been established

(e) Education

JD explained that an EBU priority at the moment is to increase membership, particularly amongst younger people. The view is that there are currently an insufficient number of bridge teachers to do this, and so the EBU are keen to return to the mechanism of free Club Teacher Training course places for EBU affiliated clubs. Concern was discussed about people coming on the course without going on to teach. It was agreed to support the proposal with the requirement for ongoing evaluation of the numbers of attendees who go on to teach.

GA reported that we now have a group of Teacher Educators who are enthusiastic and engaged.

AP said that he was withdrawing his paper on the introduction of an Education Sub-Committee as more thought was needed on the already existing Education Advisory Group (EAG). EAG was discussed, with the agreement that it did not seem to be currently functioning and should be left in abeyance for the time being, but only for practical reasons. It was agreed that a link between teachers and EBED is important, and that conflicts of interest were most likely unavoidable, but that as long as the group was advisory and not decision making this could not be an issue.

Agenda Item 4 – STRATEGIC ISSUES



MINUTES

AM outlined his plans for the Strategy Workshop, and a date for this of October 23rd was agreed.

E-learning was discussed, with an important factor agreed to be compliance with the Bridge for All system. Leigh Harding's granting of free access to No Fear Bridge to EBTA teachers was noted, and the potential importance of thanking her for that by involving No Fear Bridge in any E-learning project. FunBridge would also be a possible platform.

Agenda Item 5 - AOB

DoW raised the lack of coverage of the consolation events from the Junior World Championships on the EBU website, and that was discussed. JD explained some of the difficulties facing coaches after the disappointment of not qualifying for the main finals at international tournaments.

MEETING CLOSED 16:30



MINUTES

ACTION SUMMARY

ACTION	AGENDA ITEM / ACTION / NOTES	RAISER	OWNER	DUE DATE	STATUS	UPDATES
A022	Brought Forward from previous meeting <ul style="list-style-type: none"> Update Schools Database 	BE	DE, DMW	Oct 31 st	Open	CLOSED
A029	Brought Forward from previous meeting <ul style="list-style-type: none"> Work towards Teacher Educators having Professional EBTA Status 	GA	DE, DMW	Ongoing	Open	CLOSED
A035	Agenda Item 1(e) – Minutes of Last Meeting <ul style="list-style-type: none"> Remind AP to put HandPlay on next board meeting agenda 	AP	DMW	Next Meeting	Open	CLOSED
A036	Agenda Item 2 – Governance Issues <ul style="list-style-type: none"> Consider purchase of copies of NCVO Good Trustee Guide 	DaW	DMW	Next Meeting	Open	CLOSED
A037	Agenda Item 2 – Governance Issues <ul style="list-style-type: none"> Shared Services Agreement to be created for JD to present to EBU Board 	AP	AP, AM, DMW	Next Meeting	Open	CLOSED
A038	Agenda Item 2 – Governance Issues <ul style="list-style-type: none"> Investigate possible NI savings from a separate EBED payroll 	MH	DMW	Next Meeting	Open	CLOSED